The Office of the New York State Attorney General's Criminal Prosecutions Bureau, Money Laundering and Crime Proceeds Strike Force, in New York City has internship positions available.

**Description**

Interns will assist the attorneys and support staff. This could include, but not be limited to, analyzing bank and credit card records; creating databases and spreadsheets of financial information in order to establish paper trails for possible illegal financial activities; analyzing billing and payment records; maintaining databases and spreadsheets to account for alleged fraudulent billing; and summarizing results of financial records reviews in a form of charts using Power Point and U-2 software.

**Qualifications**

The selected candidates will have excellent knowledge of Microsoft Office (Word, Excel, Access, Power Point), strong analytical and organizational skills, excellent verbal and written communication skills with the ability to work effectively with all levels of personnel and the ability to work in a team environment.

Candidates from diverse backgrounds are encouraged to apply. The Office is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, ethnicity, gender, sexual orientation, religion, age or disability and is committed to workplace diversity.

**Hours and Pay**

Hours are flexible. This is an unpaid internship.

Students interested an internship must forward a resume to Christina Lee, Criminal Prosecutions Bureau, Email: Christina.Lee@ag.ny.gov subject line “Fall Internship.”

**Rolling Deadline.**

Selected candidates will be asked to supply a transcript, writing sample, and three references.